\*\*\*For minutes, see stuff ***bolded and italicized***\*\*\*

SUMS Board Meeting

*Date: Wednesday, May 3rd, 2017*

Attendees:

* Zack Garza (P)
* Aiden Yoon (P)
* Keenan Chan (P)
* Simon Hu (P)
* Peter Amidon (P)
* Chengyu Chen
* Joseph Gilby
* Delaney Carmen
* Bethany Bin
* Jonathan Lim
* Guanxin Li
* Yifan Wu
* Daniel Lee (P)
* Alycia Robancho
* Yijia Yang
* Yuqi Wang

Reminders:

1. Committees have been set up!
   1. Go around room, have people describe their chosen tasks
   2. Open the floor for questions (10 minutes)
   3. ***Moving this to Friday’s meeting since there weren’t enough committee members present.***
   4. ***Also talk about the new Google Groups format.***
   5. ***Make a Slack channel for each committee***
   6. ***Ask committee members what communication channel works best for them. How can we help them communicate better?***
2. Updates
   1. Simon:
      1. Complete Officers Page Questionnaire
         1. ***Questionnaire finished***
      2. Send out May e-mail blast!
         1. Should detail all remaining events for the year
            1. ***Need room information for Integration Bee***

***TBD***

* + - * 1. ***Time information for Integral Bee***

***5-8 for Integration Bee***

***8-10 for Elections***

***AP&M 7421***

* + - 1. Remind people to get involved now if they want a position next year
         1. ***Put reminder for people who want to get involved should let us know ASAP so we can get them started. Only if e-mail blast goes out this week***
      2. Any luck including a Math trivia section
         1. Trivia questions all ready

***Trivia Questions are already in a PDF file***

* + 1. Secretary Position is opening up
       1. ***See if the person who signed up for the Secretary position is still interested***
  1. All:
     1. Review trello board, and 4 major upcoming events  
        <https://trello.com/b/G7baiPAi/sums-events>
        1. ***Ice Cream Social / Movie Night***
        2. ***Board Game Night***
        3. ***Integration Bee***
        4. ***Burnout Social***
  2. Aiden:
     1. Any other A.S. items to worry about this quarter?
        1. ***Need to set up committee to decide food***
     2. Reimbursements from previous event handled?
        1. ***AIden says we have to go to Anna for reimbursements, but Kristen has to approve it***
     3. Suggestions for making process smoother?
     4. Did flyer reimbursements for the GBM ever happen?
        1. ***~$30 reimbursed for the GBM. To be distributed***
  3. Keenan:
     1. ***Remind Keenan to do research into the department advisors that Jeffrey said would share SUMS events***
     2. Advertising budget cleared for upcoming events, what’s the plan?
        1. Advertising budget is also LARGE, now’s your chance to shine!
           1. ***We may have committee members, but do keep in mind that not all committee members will be able to help***
        2. Ideas that have been mentioned: Logo, Stickers, Poster.
     3. Do we know the printing/reimbursement process?
     4. Need concrete deadlines for flyers and FB events
        1. ***Remind Keenan to give us concrete deadlines for flyers and FB events***
  4. Daniel
     1. Did all officers submit the requested feedback form?
     2. Any other info for us?

Action Items:

1. Food Planning for all upcoming events
   1. Last week’s was too last minute, so we didn’t have time find out what peoples’ preferences were
   2. Budgets are known (on Trello), does anyone want to volunteer to make and propose a menu for those events?
2. Integration Bee Room
   1. Currently have AP&M. Too small, far from ideal. What can we do?
   2. Planning: So far, only Zack and Simon have material. Can’t pull it off with only two people!
   3. Volunteers to help with Integration Bee (rulebook)
   4. Volunteers to help with Integration Bee (integrals)
3. LaTeX Workshop this Friday
   1. Need volunteers to help out at the event (mainly just debugging). Experience with LaTeX is recommended.
4. Board Game Night
   1. Getting board games
      1. Simon e-mailed Aksoy Sinan, Math Department Head TA
         1. As of 5/2/2017, still no word back
      2. Backup plan: Simon will e-mail Scott Rollans
      3. Need volunteers to help with setup
      4. Need volunteers to help with cleanup
      5. Volunteers to bring games
5. Ice Cream Social / Movie Night #2
   1. Quang Bach
   2. Turing or Ramanujan
   3. Food
   4. Need volunteers to help setup
   5. Need volunteers to help cleanup
6. Next Year
   1. Reminder of quarterly review process for all positions
   2. Which people are planning to be in SUMS next year?
   3. Who can be a PM for the renewal process?
   4. Who’s available over the